



The Catholic Women's League of Canada

The Four Seasons of a Resolution

Pray at every stage (season)



An authentic faith – which is never comfortable or completely personal – always involves a deep desire to change the world, to transmit values, to leave this earth somehow better than we found it. (#184)

- Pope Francis

Further information refer to “Resolutions Supplement to the Executive Handbook”.

Other Resources:

National Manual of Policy and Procedures
 Constitution & Bylaws
 Executive Handbook
 The Canadian League
 Personal Letter to Writing Guide
 Robert’s Rules of Order
 National Standing Committee communiques and previous resolutions



The Spring of a Resolution

Can be an idea/thought, an action that needs to take place. Share these with others.

Learn the issue:

- Become aware of an issue
- Discuss with the council
- Form a committee consisting of the member who brought the issue
- Research and gather support materials
- Check to see if the topic was covered by a previous resolution
- Use reliable resources
- Keep a list of sources and make copies of sources



The Summer of a Resolution

Moving from an idea into a formally written resolution. Writing it can be a lot of work but this process has the most to teach about the resolution process - *faith in action*.

- **Draft the Resolved Clause(s)**
 Name of the council, title of the office group to whom the resolution is directed, action requested.
- **Draft the Whereas Clause(s)**
 Reason for the request.
- **Draft the Bridging Clauses(s)**
 Which level of the League will bring the resolution forward (diocesan, provincial or national).
- **Draft the Accompanying Brief**
 Explanation of brief, facts to support the brief.
- **First Paragraph**
 Contains statement about the issue, subsequent paragraphs to explain and support why the issue is important, closing paragraph summaries the issue.
- **Draft an Action Plan** Request for action, e.g. Members to write letters to government, visit government, educate.
- **Works Cited** Listed on separate page.



The Autumn of a Resolution

- The time when members gather as one in Convention to present, discuss and vote on a resolution.
- Presented for adoption (moved, seconded and adopted by a majority vote).
- Presented after the standing committee report to which it pertains.
- Resolution chairperson signs, sends copies to the Diocesan Resolution Chairperson, committee.
- Member speaks to the brief at the Diocesan Convention.
- Sent to Diocesan councils, Provincial Councils, National councils which received adopted resolutions from the appropriate level.
- Resolution is read after the report of the standing committee to which it pertains.
- President at the appropriate level moves the adoption of the resolution.
- At this time the resolution can be amended or deferred.

- Resolutions adopted at Conventions: Members called to action/executives are called to share resolutions with the government.

Please refer to: Resolutions Supp. To The Executive Handbook – under the section:

“Formal Presentation and Adoption and Process of the Resolutions”

Checklist for Reviewing Proposed Resolutions – *For a quick referral, use this guide in the final review of each resourcing and brief before acceptance for proposal to the Convention.*



The Winter of a Resolution

- Short season.
- Reading, thinking, resting, praying.
- Learning about resolutions from other Provincial Councils.
- Looking at the process and improving it for future stronger resolutions.